

CITY OF CARLSBAD APPLICATION REQUIREMENTS FOR:

LARGE FAMILY DAY CARE PERMIT

A proposed project requiring that multiple applications be filed must be submitted prior to 3:30 p.m. A proposed project requiring that only one application be filed must be submitted prior to 4:00 p.m.

All joint application exhibits, i.e. Tentative Map and Planned Development Site Plan should be prepared at the same scale. (Use a scale no smaller than 1'' = 40'.)

The following materials shall be submitted for each application or for combined applications on a single project.

- T. REQUIRED PLANS AND DOCUMENTS (All required plans shall be collated into complete sets, stapled together, then folded to 9" x 12" with lower right hand corner of plan visible.)
- COMPLETED LAND USE REVIEW APPLICATION FORM A.
- R SITE PLAN – Two (2) copies on 24" x 36" sheet(s). Each site plan shall contain the following

	information:	
	1. GENERAL INFORMATION	
	 a. Existing house and distance to property lines. b. Drop off and pick up locations. c. Play area with dimensions. d. Adjacent buildings with detail of room use (see sample attached). 	
C.	LOCATION MAP – Show subject property and the location of any large family (14 or fewer children) day care centers closer than 1, 200 lineal feet on the same street. If there are no large family day care centers within 1, 200 feet on the same street, a written statement must be submitted in lieu of a map.	
II.	LARGE FAMILY DAY CARE REQUIREMENTS	
<u> </u>	Large family day care homes are permitted in the following zones with a Large Family D Permit when the facility is located on a lot occupied by a detached, single family dwelling on 7,500 square feet or more: RA, RE, EA, R-1, R-2, R-3. RD-M, R-P, RT, RW, RMHP.	•
<u></u> 2.	The applicant has all required State licenses and permits necessary to operate the large family home.	day care
<u>□</u> 3.	Applicants who reside on rented or leased property must provide proof of written notice to the landlord or owner of the property that they intend to operate a Large Family Day Care Home on the rented or leased subject site.	
<u></u> 4.	The facility must comply with all zoning regulations applicable to single-family dwellings.	
<u></u> 5.	The facility must comply with all fire and life safety requirements applicable to single residences per Title 24 of the California Code of Regulations.	e-family
<u></u> 6.	The proposed site shall not be located closer than 1,200 lineal feet from any other Large Fan Care Home on the same street.	nily Day

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Date		
Signatu	Printed Name	
AS THE PROPOSED LARGE FAMILY DAY CARE PROVIDER, I AGREE TO COMPLY WITH ALL THE REQUIREMENTS (NUMBERS 1-12) LISTED ABOVE.		
<u>□</u> 12.	Large Family Day Care Home providers shall make written application to the Director and shall include all materials deemed necessary by the Director to show that the requirements of this section are met. The Director shall grant the permit without hearing if all the requirements are met. The decision of the Director shall be made within 15 working days of the receipt of a complete application and provided to the applicant in writing. The decision of the Director may be appealed to the Planning Commission within 10 calendar days of the date of the written decision of the Director. The appellant shall pay the cost of the appeal at the fee applicable to single family dwellings.	
<u></u> 11.	The applicant shall require employees to park in locations which will not inconvenience nearby residents. To disrupt the neighborhood as little as possible, best effort shall be made by the applicant to require employees to park as close as possible to the Family Day Care Home.	
<u> </u>	The applicant shall designate the onsite driveway as the official drop-off and pickup area for children and shall notify parents of this requirement. Said driveway shall remain free and clear of parked cars.	
<u> </u> 9.	Required garages shall be prohibited for use as a Large Family Day Care Home and shall be utilized for parking two of the applicant's onsite vehicles during the daily operation of the day care home rather than parking the vehicles on the street or in the driveway.	
<u></u> 8.	All outdoor play areas shall be adequately separated from vehicular circulation and parking areas by a strong fence such as chain link, wood or masonry.	
<u></u> 7.	An outdoor play area must be provided in the rear yard that meets the requirements of the State of California, Community Care Licensing Division. The area must be enclosed by a natural barrier, wall, solid fence, or other solid structure a minimum of five feet in height. The provider shall ensure that outdoor play times do not begin until after 9:00 a.m. and end before 5:00 p.m. The provider shall stagger the number of children playing outdoors at any one time to reduce noise impacts on surrounding residences.	

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